

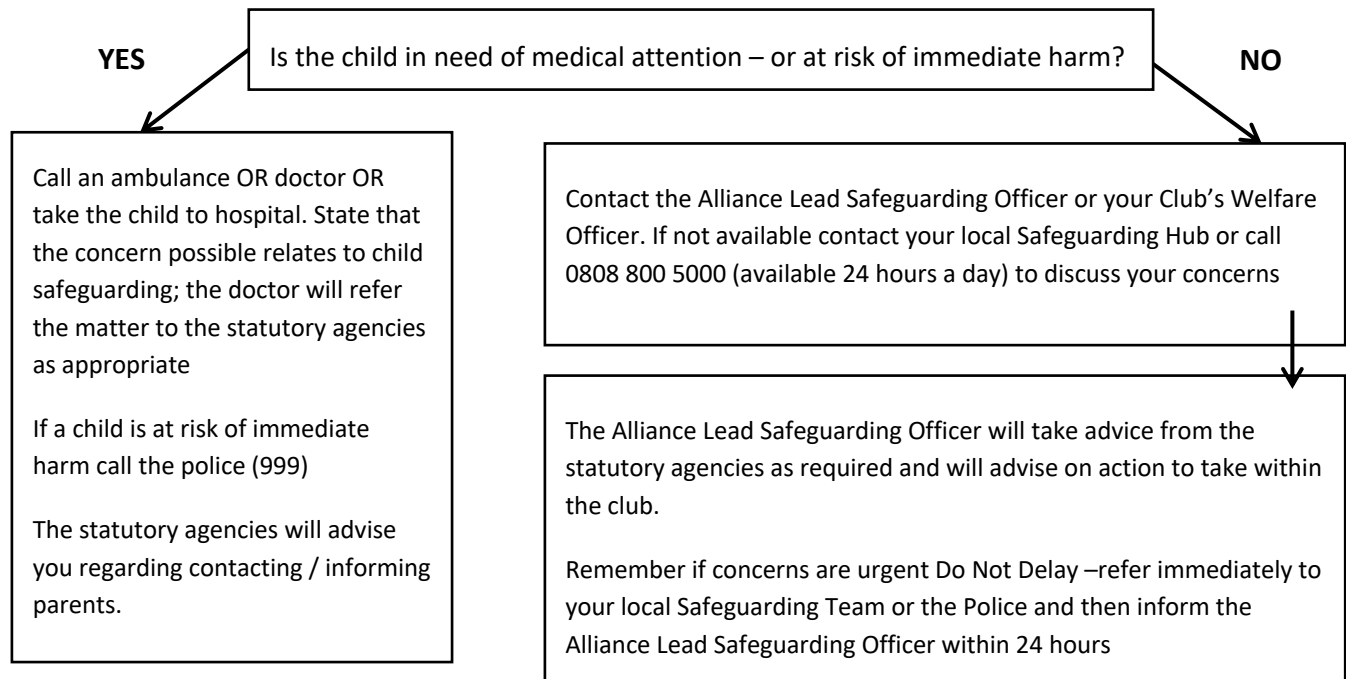
## APPENDIX 1 REPORTING CONCERNS (INSIDE AIKIDO)

Follow this action if:

1. A child tells you they are being abused within the club – or they raise concerns about poor practice
2. If you hear about abuse or poor practice in the club
3. You see something which raises concerns about abuse or poor practice

You must react IMMEDIATELY. If you cannot contact anyone from the Club then contact the Statutory Agencies (Police or Social Services). If you are unsure what to do contact 0808 800 5000 (available 24 hours a day) to discuss your concerns

- Stay calm
- If the child is present re-assure him/her that they are not to blame
- Keep questions to a minimum
- Do not involve anyone who might be implication in the concern
- Record information accurately using the child’s own words



### POSSIBLE OUTCOMES

(to be determined by the Alliance Lead Safeguarding Officer and Alliance Case Management Team and / or Statutory Agencies)

#### Alleged Minor Poor Practice

- No case to answer
- Complaint resolved between parties
- Training / mentoring agreed
- Disciplinary action
- Additional concerns emerge – refer back to the Alliance Lead Safeguarding Officer

#### Alleged Serious Poor Practice / Abuse

- Child Protection Investigation
- Criminal Investigation / Proceedings
- Sanctions / suspension by club
- Removal from club (permanent “ban”)
- Referral to DBS
- Civil proceedings